

CONFIDENTIALITY POLICY

Links to EYFS 2.2 Parents as partners

As a registered childminder I can guarantee that any information about parent/carer and their child will be kept strictly confidential and will not be passed on to anyone without your permission. All documentation will be locked away in a filing cabinet.

Records are a necessary part of childminding and I will ensure that all children's information is kept locked away at all times and only brought out when necessary, parent/carer will have access to any information regarding their child but not regarding any other child in my care.

If I suspect that child/ren in my care are being abused then my child protection policy will overwrite the above and all the necessary information will be passed to the authorities immediately.

NCMA 01926 512753

HEREFORDSHIRE SAFEBOARDING CHILDREN BOARD 01432 261628

Policy completed by Jo Gilmour

Date 01 Dec 08

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